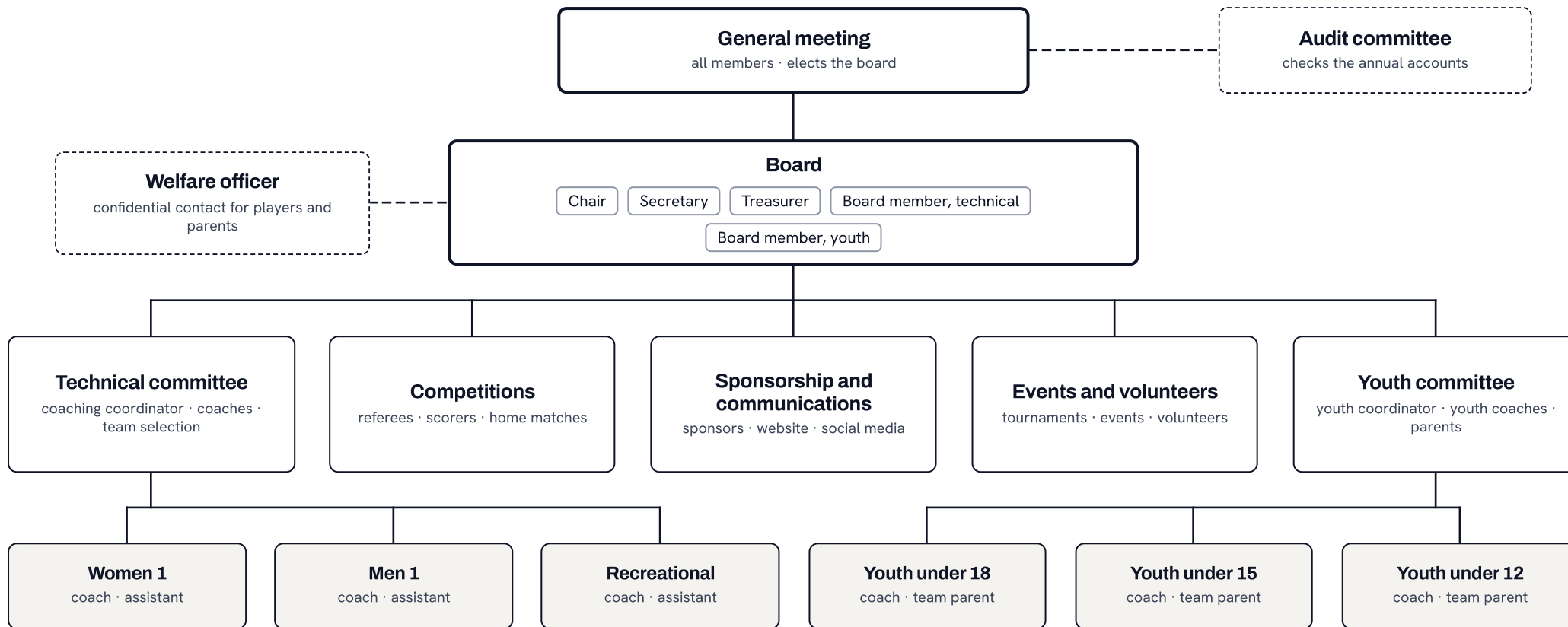


Structure chart of a volleyball club

How the general meeting, board, committees and teams fit together. Keep what fits your club.



———— Line: reports to - - - - - Dashed line: works independently, alongside the line

Top to bottom

The general meeting elects the board, the board sets up the committees and each committee has one point of contact.

Every team under one committee

Then every coach knows who to ask about balls, court time or a new player.

Keep it current

Put a date on it and update it after every general meeting. Share it on the website and in the sports hall.

Our club structure

Write in each box who does it. Different committees? Adjust the boxes yourself in the Word version.

Club	Season	Updated on
General meeting all members · elects the board Audit committee Members _____ Welfare officer Name _____ Contact _____ Board Chair _____ Secretary _____ Treasurer _____ Technical _____ Youth _____ _____ Technical committee Contact _____ Members _____ Team _____ Coach _____ Competitions Contact _____ Members _____ Team _____ Coach _____ Sponsorship and communications Contact _____ Members _____ Team _____ Coach _____ Events and volunteers Contact _____ Members _____ Team _____ Coach _____ Youth committee Contact _____ Members _____ Team _____ Coach _____		

———— Line: reports to - - - - - Dashed line: works independently, alongside the line

Who's who

One line per role, with the details that do not fit on the chart.

Role	Name	Email	Phone	Term ends
Chair				
Secretary				
Treasurer				
Board member, technical				
Board member, youth				
Welfare officer				
Audit committee				
Technical committee				
Competitions				
Sponsorship and communications				
Events and volunteers				
Youth committee				

In Koach Club you add committees and groups under Organisation and give board and technical staff a club role, such as Board member, Treasurer or Technical manager.